

FINANCE COMMITTEE MEETING

DECEMBER 11, 2007

MINUTES

PRESENT: Manar, Thomas, Lux, Coatney, Harding, Pratt, Watson, Zippay, County Clerk Zippay, County Treasurer Boehm, Doug Kilberg, Tom Reinhart, Jack Matlack, Frank Schwab, Debbie Lyons, Angie Little, Kent Tarro and Peggy Garrison

AGENDA:

1. Discuss Tax Levy
2. Discuss Workers Compensation

The meeting was called to order by Committee Chairman Thomas at 12:00 noon.

Debbie Lyons and Angie Little from the Macoupin Center for the Developmentally Disabled; Frank Schwab from Illinois Valley Economic Development Center; Jack Matlack from Veterans Assistance Commission; Doug Kilberg from the Locust Street Resource Center; Kent Tarro from Macoupin County Public Health and Tom Reinhart from the Highway Department addressed the Committee regarding their requests on the Tax Levy. The Committee discussed the Tax Levy, and a copy is attached.

MOTION: Motion was made by Harding, seconded by Watson, to recommend to the full Board the approval of the Tax Levy as amended reflecting \$750,000 for IMRF and \$340,000 for Liability Insurance totaling \$3,964,000 for all fund including the U of I Extension office. All in favor, Motion Carried.

At a previous Finance Committee meeting, the Workers Compensation had been discussed with Matt Gazda and Jeff Weber. Jeff Weber, Vice President of Agent Development with the Insurance Program Managers Group, had discussed the Illinois Counties Risk Management Trust (I.C.R.M.T.) at that time. The following information was submitted:

Workers Compensation

2006-2007 Current IPRF Premium	=	\$191,151.00
2007-2008 IPRF Renewal Premium	=	\$ 155,393.00
If stay with current carrier, Savings	=	\$ 35,758.00
2007-2008 Workers Comp. Quote with ICRMT	=	\$137,731.00
(This carrier has a Mod)	=	\$ 53,420.00 Total Savings

Package Policy

2006-2007 Liability and Vehicles Premium	=	\$ 238,566.00
2007-2008 Renewal Premium Quote	=	\$ 225,628.00
Savings	=	\$ 12,938.00
Total Savings if everything is with ICRMT	=	\$ 66,358.00

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This Committee was previously given the power-to-act by the full board, and the following motion was made:

MOTION: Motion was made by Pratt, seconded by Coatney, to approve the purchase of the Workers Compensation Insurance and the General Liability Insurance from Illinois Counties Risk Management Trust. All in favor, Motion Carried.

The meeting adjourned at 12:40 p.m.

Prepared by: Char Taylor
Prepared on: 12-12-07

SHERIFF, BUILDING AND GROUNDS COMMITTEE

DECEMBER 19, 2007

MINUTES

PRESENT: Coatney, Vojas, Kiel, Novak, Quirk, Watson, Zippay, Sheriff Albrecht and Scott Kuhlemeyer

AGENDA:

1. Renewal of Jail Health Care Plan with HPL
2. Consider request for memorial tree on Courthouse grounds
3. Update on Courthouse renovation
4. Discuss insulating the Animal Control Building

The meeting was called to order at 9:30 a.m. by Committee Chairman Coatney.

Scott Kuhlemeyer with White & Borgognoni brought the Committee up-to-date regarding the restoration project of the Courthouse. He reported that a search for grant options and other financial assistance that may be applicable on a Federal and State level. At this point, the funds are needed for the study phase of the Courthouse project. Mr. Kuhlemeyer will keep Sheriff Albrecht and this Committee informed as this moves forward.

Sheriff Albrecht distributed a letter from Health Professionals, LTD regarding the health insurance for inmates of the Macoupin County Jail. The letter reads in part,

“Our current Agreement provides that effective December 15, 2007 the price for our services will increase by the CPI for Medical Services, or 3%, whichever is less. The CPI for Medical Services is running at 5% currently, so your price for inmate health care will increase 3%. HPL is pleased to offer you a contract extension of an additional two years which if acceptable to you will enable HPL to continue providing services to you and Macoupin County into the future with price increases significantly below current and projected inflation. With this extension proposal we offer a fixed 2% increase effective December 15, 2007 (1% less that you will otherwise pay based upon our current Agreement). Effective December 15, 2008, we offer a 4.5% increase, or the CPI for Medical Services, whichever is less; and effective December 15, 2009 a 4.0% increase, or the CPI for Medical Services, whichever is less.”

Sheriff Albrecht and the Committee discussed the matter, and the following motion was made:

MOTION: Motion was made by Watson, seconded by Zippay, to recommend to the full Board the approval of extending the Contract with Health Professionals, LTD two years. All in favor, **Motion Carried.**

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Sheriff Albrecht distributed a copy of a letter from Jackie Gross regarding a request to plant a tree and put a plaque in the Courthouse lawn in honor of a man who was killed defending our Country. The Sheriff and the Committee discussed the matter, and it was agreed that Sheriff Albrecht would meet with Ms. Gross and discuss the particulars. Sheriff Albrecht will report back to this Committee as the tree isn't to be planted until June 2, 2008, if possible.

Joe Novak, Chairman of the Animal Control Committee, discussed the need for insulation in the Animal Control building. The State has notified the County that it is important that this be done in order to comply with Animal Control regulations. The matter of whose budget would be responsible for the funding. The Committee unanimously agreed that the matter be referred to the Animal Control Committee.

The meeting adjourned at 10:30 a.m.

Prepared by: Char Taylor
Prepared on: 12-20-07

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – DECEMBER 20, 2007

PRESENT: Goodman, Nichelson, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman and Reinhart.

PURPOSE OF THE MEETING: Approve bids and award contracts from the County and Township Motor Fuel Tax (MFT) Rock letting.

The meeting was called to order at 9:00 a.m..

A letting for the County & Township 2008 MFT Maintenance Programs was held in the Conference Room, 2nd floor Sheriff's Department at 10:00 a.m., December 18, 2007. Sixteen (16) proposals were requested and five (5) bids were received for County rock. Sixteen (16) proposals were requested and ten (10) bids were received for Township rock. The Committee reviewed the bid results from the letting. The low bids were as follows:

COUNTY MFT ROCK:

Curry Ice & Coal	Item 1A	MFT CA-15 Stockpiled Area A	<u>\$/ton</u>
			13.92
	Item 1B	MFT CA-15 Stockpiled Area B	13.78
	Item 1C	MFT CA-15 Stockpiled Area C	13.57
	Item 2	MFT CA-6 or 10 Stockpiled Area B	8.44
	Item 3	MFT CA-7 or 11 Stockpiled Area B	12.19

TOWNSHIP MFT ROCK:

Curry Ice & Coal:	Bunker Hill	MFT Chips	<u>\$/ton</u>
			11.14
	Cahokia	MFT Chips	11.03
		Non-MFT CA-6	8.18
	Dorchester	MFT Chips	11.24
		Non-MFT Chips	11.95
	Gillespie	MFT Chips	11.03
	Girard	MFT Chips	11.38

		MFT CA-6	8.68
	Hillyard	MFT Chips	11.05
	Honey Point	MFT Chips	10.98
		Non-MFT CA-6	8.28
	Nilwood	MFT Chips	11.47
		Non-MFT CA-6	8.77
	North Otter	MFT Chips	11.78
		Non-MFT Chips	11.78
	Polk	MFT Chips	11.05
		Non-MFT Chips	11.05
	Shaws Point	MFT Chips	11.08
		Non-MFT Chips	11.08
	South Otter	MFT Chips	11.62
		Non-MFT CA-6	8.92
	Staunton	MFT Chips	10.85
		Non-MFT Chips	10.85
	Virden	MFT Chips	11.74
		Non-MFT Chips	11.74
Sonneborn Trucking:	Barr	MFT Chips	11.45
	Bird	MFT Chips	11.45
	Chesterfield	MFT Chips	11.20
	North Palmyra	MFT Chips	11.42
	Scottville	MFT Chips	11.46
	South Palmyra	MFT Chips	11.46
		Non-MFT Chips	11.46
	Western Mound	MFT Chips	11.46
		Non-MFT Chips	11.46
Macoupin Co. Asphalt:	Brushy Mound	MFT Chips	10.75
	Chesterfield	MFT Chips	11.20
	Shipman	MFT Chips	10.70
		Non-MFT Chips	10.70
Grothaus Trucking:	Brighton	MFT Chips	10.94
		Non-MFT Chips	10.94
Beelman Trucking:	Carlinville	MFT CA-13 or CA-13 (special)	15.65

In accordance with the "Power to Act" resolution passed by the County Board at its December 11, 2007 meeting the following motion was made:

MOTION: Made by Wieseman, seconded by Nicholson to accept the bids and award contracts to the low bidders. All in favor. Motion Carried.

The meeting was adjourned at 9:xx a.m..

AD-HOC COMMITTEE ON ASSESSMENTS

DECEMBER 27, 2007

MINUTES

PRESENT: Manar, Nicholson, Novak, Zippay, Watson, Lux, Thomas, Wiggins, Pomatto, Bacon, Fraser, Goodman, Coatney, Larry McDaniel, Bruce Pitchford, Kent Tarro and Craig Bussmann

ABSENT: Pratt

AGENDA:

1. Supervisor of Assessments
2. Public Health/Sewage Permits
3. Field Assessor
4. Executive Session to discuss personnel

The meeting was called to order by Chairman Manar at 9:00 a.m.

The Committee reviewed procedures regarding the issuing of both building and sewer permits.

Craig Bussman reported that 142 sewer permits were issued in 2007, this is an increase over the 128 permits issued in 2006. The Committee discussed ways that coordination could take place so that building permits were issued prior to sewer permits.

Field Assessor Bruce Pitchford updated the Committee on what has been accomplished through his position in the past year. He said that all sewer permits issued for the past five years have been checked to assure that assessments have taken place. He gave the Committee several suggestions on how better coordination could take place.

The Committee also discussed how a Plat Officer could possibly be self-supportive as well as help act as a coordinator for building and sewer permits as well as communicating to township assessors.

MOTION: Motion was made by Coatney, seconded by Wiggins, to go into Executive Session to discuss personnel at 11:00 a.m. All in favor, **Motion Carried.**

MOTION: Motion was made by Wiggins, seconded by Lux, to come out of Executive Session at 11:32 a.m. All in favor, **Motion Carried.**

MOTION: Motion was made Coatney, seconded by Lux to direct the Board Chairman to send a letter to the Supervisor of Assessments, the Field Assessor and the Public Health Administrator requesting items that could be considered to develop a job description for a possible County Plat Officer.

The meeting adjourned at 11:40 a.m.

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – JANUARY 2, 2008

PRESENT: Goodman, Nichelson, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman and Reinhart.

PURPOSE OF THE MEETING: Audit December claims and other business.

The meeting was called to order at 9:00 a.m..

Claims 5776 through 5819 totaling \$ 234,832.58 were read and approved.

APPROVED AND RECOMMENDED:

Supplemental Resolution to appropriate \$ 53,577.13 in Motor Fuel Tax funds for Construction of the Quarton Road Bridge project (Section 07-00089-00-BR).

MOTION: Made by Nichelson, seconded by Pomatto to approve the resolution and recommend passage by the full board. All in favor. Motion Carried.

DISCUSSION:

The Committee discussed the Highway Department personnel policy manual they were charged with developing. All committee members had received a copy of the Teamsters contract following its August 20th meeting but none had received a copy of the Sheriff's Department policy manual. Mr. Schwallenstecker stated that he did not believe the Road and Bridge Committee was the proper committee to develop a personnel policy manual. Chairwoman Goodman will contact Chairman Manar on how to proceed.

Mr. Schwallenstecker inquired about the Highway Department's approach to snowplowing, in particular the Brighton-Bunker Hill Road. He expressed concern over the amount material that was being used on the Brighton-Bunker Hill Road in comparison to other county highways. Reinhart responded by stating that it is the long-standing policy of the Department to spread material only on hills, curves and intersections. The cost of rock salt prohibits a more extensive use of the material. As one of most heavily traveled roads in the County, the Brighton-Bunker Hill is always a priority during a winter event. Mr. Schwallenstecker also suggested that an accident analysis be performed on the County highways to determine areas of high accident frequency during winter conditions.

Mr. Wieseman inquired about the Bunker Hill Township Bridge currently under construction on Moulton Road and related a local resident's concern. Reinhart reported the new bridge has been opened to traffic but the project is not complete. The contractor will return when weather the permits to complete unfinished items.

The meeting was adjourned at 9:55 a.m..

Prepared by: Tom Reinhart